

Next Meeting: June 1, 2005

10:00 a.m. – Thorburn Center – Ingham ISD (Rooms B and C)

SPECIAL EDUCATION ADVISORY COMMITTEE

Minutes of May 4, 2005 Meeting

10:00 a.m.

- Present: Cindy Anderson, Gloria Anderson, Patt Clement, Elaine High, Ric Hogerheide, Patricia Keller, Jim Kubaiko, Paul Kubicek, Jerry Oermann, Bob Opsommer (for Anne Richardson), Dodie Raycraft, Debs Roush, Chuck Saur, Steve Schwartz, Jeff Siegel, Deb Todd, Randall VanGasse, Colette Ward, Julie Winkelstern
Ex-Officio Members: Lori Irish (for Sheri Falvay), Fran Loose (for Jacquelyn Thompson), Rosanne Renauer
- Absent: Kathleen Clegg, Pansy Coleman, Cheryl Ervin, Janice Fialka, Darlene Heard-Thomas, Jill Jacobs, Dara Knill, Mark Larson, Lee Martin, Michele Robinson, Julie Shore, Larry Simpson
- OSE/EIS Staff: Patti Oates-Ulrich
- Guests: Beverly Baroni-Yeglic, Maggie Kolk, Catherine Kronick, Sandi Laham

The meeting was called to order by Chairperson Patt Clement.

Roll Call

Roll call was taken and a quorum was present.

Introduction of Guests

Guests attending the meeting were introduced.

Amend/Approve Proposed Agenda

The agenda of the May 4, 2005 meeting was considered. Ric Hogerheide moved, seconded by Paul Kubicek, to approve the agenda as written. The motion carried.

Amend/Approve Minutes

The minutes of the March 2, 2005 meeting were considered. Ric Hogerheide moved, seconded by Chuck Saur, to approve the minutes as written. The motion carried.

Public Comment

None

Member Issues

Steve Schwartz announced that the SEAC expansion bill was passed by the Senate and will now go before the House of Representatives Education Committee.

Chairperson's Report – Patt Clement

A. Announcement of 2005-06 Chairperson and Vice Chairperson

Elaine High, Pat Keller, and Paul Kubicek counted the ballots before the meeting. Ric Hogerheide will be the 2005-06 Chairperson; Colette Ward will be the Vice Chairperson.

B. Notebook survey

Patt Clement requested that notebook surveys, found under the Introduction tab in the SEAC notebook, be completed and forwarded to Amanda Whitehead.

State Reports – Fran Loose

A. Update: State Board of Education meeting

The May meeting of the State Board of Education will be held at the Michigan School for the Deaf and Blind campus in Flint. Board members will have the opportunity to be better acquainted with facility and its services while onsite. At the May meeting the Board will consider 2005-06 SEAC appointments and will discuss the final list of superintendent applicants. Interviews are set the week after May 16.

B. Update: IDEIA 2004 Reauthorization Activities

The IDEIA regulations will be released from Washington DC shortly and will be out for public comment. The closing date for that public comment period was unknown by those present in the meeting.

C. UPDATE: MDE OSE/EIS Activities

Michigan's proposed rules are currently out for public comment through June 16.

Kathy Barker will present today in an effort to prepare SEAC to respond to the CIMS recommendations regarding public comment about the proposed model at the June 22 joint SEAC/SICC meeting.

D. Presentation: Continuous Improvement and Monitoring System (CIMS) model – Kathy Barker, OSE/EIS

Kathy's presentation was accompanied by a PowerPoint presentation that will be sent to the committee of the whole on the listserv. Kathy announced that the CIMS procedures are out for public comment now. Kathy provided the SEAC with the history behind the development of the CIMS model. She then explained that there are three discrete, yet connected activities (self-review, verification, and focused monitoring). Finally, Kathy detailed each phase of the CIMS model. It is expected that the Superintendent will approve the model in July for full implementation this coming fall.

Dodie Raycraft asked how the priority areas of focused monitoring are chosen. Kathy responded that the priority areas are decided upon based on the data the Department gathers for the Annual Performance Report. Dodie suggested announcing the areas that may be focused on in the coming years so districts can prepare for the long term. Ric Hoyerheide expressed concern that when information goes back to the Superintendent, accountability is placed on the providers. Kathy responded that in pilot sites, it was difficult to blame a provider for something that is actually a result of a lack of support for the providers. Chuck Saur noted that there are still some issues about who is going to be trained and what the implementation process is. He wondered how that would be communicated. Kathy explained that they are currently working on those issues in the Department and that the model begs for leadership at multiple levels. Discussion followed.

Information Items

A. Pupil Accounting Rule

Cindy Anderson explained that the secondary transition subcommittee reviewed several documents on pupil accounting procedures related to the secondary level prior to drafting this recommendation. There have been issues identified concerning the definition of what counts as instructional time for students with disabilities relative to their transition services. There are provisions that define instructional time as "seat time" with a teacher. The subcommittee would like to broaden the definition within the state rules to incorporate students with disabilities and services rendered through their transition plan via an IEP as instructional time. After briefly discussing the item this morning, the executive committee changed the word "endorse" to "recommends the Department consider the following changes." The item will be an action item next month.

Action Items

None

Ex-Officio Reports

Institutions of Higher Education – Mark Larson – None

Michigan Department of Community Health – Sheri Falvay – None

Michigan Department of Labor and Economic Growth/Rehabilitation Services – Rosanne Renauer – None

Family Independence Agency – Lee Martin – None

Michigan Department of Corrections – Michele Robinson – None

Committee Reports

A. General Supervision – Ric Hogerheide

The subcommittee would like to collect questions for Kathy Barker so answers can be provided in a timely fashion, allowing the SEAC to appropriately take action on June 22.

B. School Age – Steve Schwartz

The subcommittee will review the quick notes from today's meeting. It will also develop a form letter for guest speakers containing parameters, guidelines, and introductory instructions.

C. Secondary Transition – Elaine High

The subcommittee will review and revise the information item on the pupil accounting rule, review proposed revised transition IEP draft forms, and work on the year end report.

Member Announcements

Jerry Oermann requested a reminder to members about listserv guidelines. Patt Clement reminded the group that when replying to an email sent through the listserv, the reply goes to the entire listserv. Replies to individuals must be readdressed to the intended recipient.

Bob Opsommer announced that Michigan Protection and Advocacy put out a press release on Monday, May 2 concerning a suit filed with regard to physical restraint. Bob read the press release aloud.

Rosanne Renauer reminded the group that the Transition Network Team will meet at the Michigan Career and Technology Institute on June 2. All interested SEAC members are invited.

Ric Hogerheide announced that he was elected to the National Education Association Board of Directors.

Gloria Anderson publicly thanked Michigan Rehabilitation Services (MRS) for the work that they do with students. Their work has assisted her children in their success. Rosanne expressed gratitude for the recognition. She also mentioned that MRS was invited to present this morning at the Disability Caucus. She found the experience very heartening.

Patt will not be at the June meeting due to her daughter's surgery the week of May 9. Ric will chair in her absence. She will attend the June 22 meeting. She expressed gratitude to everyone who worked to make her job as Chairperson easier.

Randy VanGasse announced that his school has a second grader who has been competing in the Braille Challenge and is in the top 60 of the country in his age group. The student is invited to compete in the national competition in Los Angeles. His expenses are covered only while he is in LA. SEAC members are invited to share with Randy any agencies who may be able to assist financially with travel costs.

Future Agenda Consideration

Future agenda considerations should be forwarded to the general supervision subcommittee.

Chuck Saur moved, seconded by Paul Kubicek, to adjourn. The motion carried. The meeting was adjourned to subcommittee meetings.

Amanda Whitehead
Recording Secretary

SPECIAL EDUCATION ADVISORY COMMITTEE

Executive Committee
Minutes of May 4, 2005 Meeting
8:45 a.m.

Present: Patt Clement, Elaine High, Ric Hogerheide, Pat Keller, Paul Kubicek, Sandi Laham, Fran Loose, Patti Oates-Ulrich, Debs Roush, Chuck Saur, Steve Schwartz, Deb Todd, Collette Ward
Absent: Larry Simpson, Jacquelyn Thompson

Review of Today's Agenda

Kathy Barker will present today on the Continuous Improvement Monitoring System. Fran Loose will give the State Department Report in Jacquelyn Thompson's absence.

An information item on pupil accounting will be presented today by the secondary transition subcommittee. Cindy Anderson will present the item to the committee of the whole. Elaine High summarized the item for the executive committee. After some discussion, the executive committee decided that the word "endorse" did not accurately describe what the item was attempting to convey, so the wording will be changed to "recommends the Department consider the following changes."

State Department Report

The May State Board of Education meeting will be held at the Michigan School for the Deaf and Blind in Flint. The Board will discuss the SEAC's 2005-06 membership and Superintendent candidates. Interviews for candidates will take place the week after May 16. An update on the Superintendent search will be given at the SEAC's June meeting.

There are several items out for public review through June 15.

Debs Roush proposed that the SEAC write to the State Board of Education regarding the exclusion of students with disabilities in the Cherry Commission Report. Fran said that the SEAC may write, but that the Board will likely respond that the needs of students with disabilities are a part of the new Michigan Department of Education High School Initiative. Fran also reminded the group that the Cherry Commission Report comes from the Governor's office, not the Board of Education office. The issue was tabled at Patt's request.

Subcommittee Reports

End of year reports are due from all subcommittees and from the Chair.

Ric Hogerheide reported that the general supervision subcommittee has worked on preparation for the June 22 joint SEAC/SICC meeting. Steve Schwartz reported that the school age subcommittee did not meet last month. Patti Oates-Ulrich reported that the

secondary transition subcommittee worked on preparing the information item for today's meeting.

Future Agenda Development

None

Other Issues

The May 5 debrief conference call was cancelled as it was unnecessary. Fran will forward the quick notes to the executive committee and all suggestions for corrections will be forwarded to Amanda by the deadline set by Fran.

Debs walked the executive committee through a draft of parameters for guest speakers. Chuck Saur suggested adding a bullet whereby agreement with the speaker concerning the guidelines is obtained. Steve suggested a form letter be developed containing these parameters and any other introductory information that would be sent to any invited guest speaker. The school age subcommittee will draft the letter in their meeting today.

Elaine High and Pat Keller will count the Chairperson and Vice Chairperson ballots before the committee of the whole meeting so the results can be announced during the Chairperson's Report.

Patt mentioned a conference call took place about defined membership. Discussion followed. A discussion of how to fill the PIAM vacancy will take place at the June executive committee meeting.

Ric mentioned that the executive committee's request for a definition of "referent group" has not been fulfilled by Jacquelyn. Colette Ward also mentioned that they have not been informed about what happened to the questions the SEAC forwarded to the yet-to-be-formed parent referent group. Fran stated she would look into it.